

OFFICE USE ONLY	Claim Number	Reference Number

DENTAL CLAIM FORM

The Incolink Dental Scheme provides cover to the worker and his/her dependants, for ACCIDENTAL DAMAGE to sound and healthy teeth, occurring outside working hours.

Dependant means; the Worker's spouse (or partner/defacto with whom the Worker has cohabited for not less than 3 consecutive months) and includes the unmarried financially dependant children of the worker up to 16 years of age or up to 25 years of age if a FULL TIME STUDENT.

INSTRUCTIONS

The form has two parts which need to be fully completed

SECTION A WORKERS STATEMENT

The worker needs to complete ALL questions in this section of the form, being the first two pages. Incomplete and vague information will delay the assessment of your claim.

SECTION B ATTENDING TREATING DENTIST

The treating Dentist must complete the Attending Treating Dentist statement. Any charge for completion of this statement must be borne by the worker.

IMPORTANT

- A claim cannot be assessed until we receive the ORIGINAL claim form, completed in FULL.
- The issue of this form does not constitute an admission to liability on the part of us.

Please forward the claim form to:

TOTAL CLAIMS SOLUTIONS PTY LTD
A.B.N. 42 389 515 023
Level 6, 101 Wickham Terrace, Brisbane, QLD 4000
PHONE: (07) 3832 4842 FAX: (07) 3839 8500 FREECALL: 1800 442 664

SECTION A WORKER DETAILS

Incolink Member Number		Union (Please tick one)	CFMEU <input type="checkbox"/>	CEPU <input type="checkbox"/>	AMWU <input type="checkbox"/>	OTHER <input type="checkbox"/>
Worker	Surname					
	Given name(s)					
Address (No PO Box)						State
						Postcode
Telephone	Private ()	Business ()	Mobile			
Date of Birth	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Sex	<input type="checkbox"/> Male	<input type="checkbox"/> Female	Occupation	
Marital Status	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> De-facto					

CLAIM DETAILS

Name of the person claiming.	
Date of Birth (person claiming).	____/____/____
Relationship to worker (i.e. son, de-facto)	

If defacto, attach copy of a bill determining you both reside at the above address. If a child is over the age of 16, provide a copy of their Student ID card.

EMPLOYMENT DETAILS

Name of Company	Telephone ()
Address	
Are you a	<input type="checkbox"/> Casual <input type="checkbox"/> Part-time <input type="checkbox"/> Full time <input type="checkbox"/> Apprentice
Date commenced with company?	____/____/____
Are you still employed?	<input type="checkbox"/> NO <input type="checkbox"/> YES If NO when did you cease? ____/____/____

ACCIDENT DETAILS

Give the exact date and time the accident occurred.	Date							Time	am/pm
State in full detail exactly how the accident occurred, advising the circumstances surrounding the incident.									
Describe the damage to your teeth									
If the damage is to a Denture/Plate/Bridge, please advise the age and provide the name, address and contact number of the Dentist/Dental Technician who provided them for you.									
Where did the accident occur? <input type="checkbox"/> Home <input type="checkbox"/> Work Other (give details) _____									
Address where accident occurred?									
Name & Addresses of any witnesses to the accident									
1. Name		Address							
2. Name		Address							
Had you consumed any alcohol or drugs within the 8 hours prior to the accident?								<input type="checkbox"/> NO <input type="checkbox"/> YES	
If yes, amount		Where							
Did the accident occur while training for or playing sport?								<input type="checkbox"/> NO <input type="checkbox"/> YES	
If yes, provide the name of the club									
Please provide the date you first received advice or treatment for this incident, together with the name and address of the dentist you saw.									
Date first treated		Name of Dentist							
Address		Telephone			()				
Please provide the name, address and telephone number of any Dentist who treated you prior to this accident.									
Name of Dentist		Address							
		Telephone			()				

PRIVATE HEALTH INSURANCE DETAILS

Do you have Private Health Insurance? <input type="checkbox"/> NO <input type="checkbox"/> YES		If yes, please advise the name of the Health insurer? _____							
Does your Private Health Insurance Include Dental Cover?		<input type="checkbox"/> NO <input type="checkbox"/> YES							
PLEASE NOTE: It is a condition of the Incolink Dental Scheme that requires you to lodge all dental claims via your private dental insurer first.									
Have you lodged a claim with your Private Health Insurance for this claim? If so, please attach a copy of all rebate slips.								<input type="checkbox"/> NO <input type="checkbox"/> YES	

AUTHORISATION OF CLAIMANT (If you are under the age of 18, guardian is to sign authority)

I hereby authorise any dentist, employer or any other person relevant, to furnish Total Claims Solutions Pty Ltd with any information including all current and prior history relevant to this claim.

I agree that a Photostat copy of this authorisation shall be considered as effective and valid as the original. I also declare that the information provided on this form is to the best of my knowledge and believe to be true in every aspect. I understand that supplying false or misleading information will result in my right to compensation being forfeited.

Signature	Date								
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DECLARATION BY WORKER

I hereby authorise for Incolink to furnish Total Claims Solutions Pty Ltd with details of my employer payments to assist with the claim.

Signature	Date								
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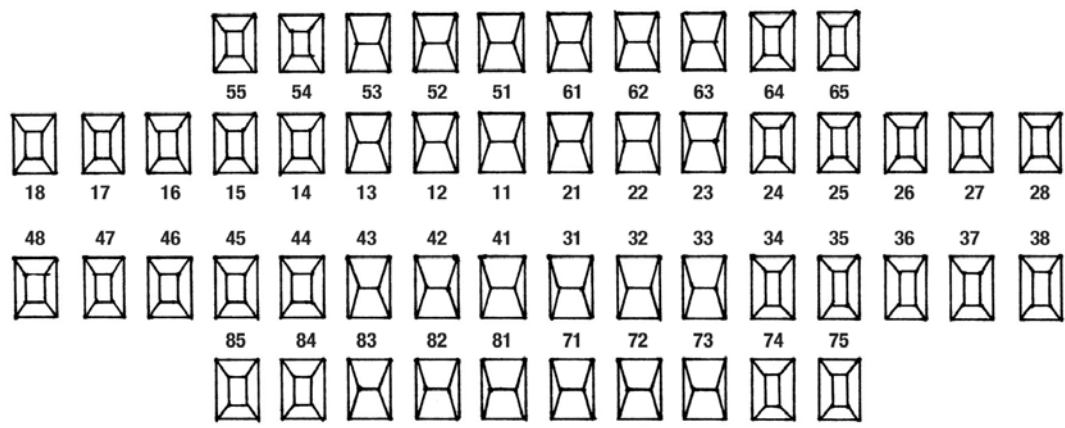
PLEASE CHECK THAT THIS FORM HAS BEEN FULLY COMPLETED AS ANY OMISSIONS MAY DELAY YOUR CLAIM

SECTION B TO BE COMPLETED BY YOUR TREATING DENTIST

THE PATIENT WILL BE RESPONSIBLE FOR ANY FEE CHARGED TO COMPLETE THIS STATEMENT

Patient's Name	Age	Occupation	Patient's Address

1. Describe the damage to the patient's tooth/teeth and indicate an X on the following diagram the tooth/teeth in question. Please also advise if only the tooth structure or if the existing restoration was damaged, or both.



2. If the incident resulted in the patient's damaged denture/plate/bridge, please confirm the age and if you were the dentist who provided them originally. Please indicate on the above chart which teeth are involved in the denture/plate/bridge.

Please tick the type of Denture

<input type="checkbox"/> Acrylic	<input type="checkbox"/> Castmetal frame
<input type="checkbox"/> Full upper	<input type="checkbox"/> Full lower
<input type="checkbox"/> Parital upper	<input type="checkbox"/> Partial lower

3. If the patient is a child, is the damage sustained to the child's milk tooth/teeth or permanent tooth/teeth?

4. Was the damaged tooth/teeth sound and healthy prior to the accident? NO YES If, no please explain.

5. Please give details as to the status of the patient's tooth/teeth.

6. Has the patient ever had the same or similar condition? If "Yes" state when and describe whether this has an impact on current treatment proposed NO YES

7. Is the treatment proposed/performed solely due to the accident? If not, please explain.

8. When did the patient first consult you for this dental work?

9. What did the patient tell you, as to how the accident occurred. Please include the circumstances surrounding how the teeth/tooth was damaged.

SECTION B Continued.

10. Did the patient's accident occur at work?	<input type="checkbox"/> NO <input type="checkbox"/> YES If "Yes" please provide details.

11. Was the patient playing in competitive sport at the time of his/her accident?	<input type="checkbox"/> NO <input type="checkbox"/> YES If "Yes" please provide details

12. Have you any reason to suppose that the patient was under the influence of intoxicants or drugs at the time of the accident?	<input type="checkbox"/> NO <input type="checkbox"/> YES If "Yes" please provide details

13. Are you the patient's regular Dentist?	<input type="checkbox"/> NO <input type="checkbox"/> YES
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14. Are you aware if the patient has Private Dental Insurance?	<input type="checkbox"/> NO <input type="checkbox"/> YES
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If so, please advise the name of the health insurer and confirm if any rebates have been made.	

I hereby declare that I have personally examined the above named claimant and that in my opinion the statement made in the "Accident Details Section" of this form is consistent with the damaged sustained.

Signature of Dental Attendant		Date									
Dental Attendant's full name (please print clearly)											
Qualifications											
Address											
Telephone (Business)	()								
Facsmilie (Business)	()								
E-mail Address											

**PLEASE PROVIDE A COPY OF A QUOTATION /
TREATMENT PLAN AND / OR INVOICE /
ACCOUNT.**